



BOVINA ELEMENTARY

Campus Improvement Plans



2014-2016
BOVINA ISD
500 Halsell Street

CAMPUS VISION

All Children will be successful in an atmosphere where caring parents and faculty build upon strengths to encourage lifelong learners.

CAMPUS MISSION

All students will be provided a sound, well-rounded TEKS based curriculum taught by highly trained staff. Students will be assessed regularly to ensure success. Individual needs of the students will be focus for instruction. School and home partnerships will be developed and maintained.

CAMPUS MOTTO

All Children Can Learn

CAMPUS IMPROVEMENT TEAM 2014-2016

Dawn Watson	Principal
Laura Walker	2nd Grade Teacher
Tina Sides	3rd Grade Teacher
Carol Esquibel	4th Grade Teacher
Kelly Tipton	5th Grade Teacher
Lupe Vidaurri	Bi-Lingual/ESL
Michelle Durham	Special Education Teacher
Sonia Enriquez	Parent

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To assess where our students are in relation to our Vision, Mission and BES board approved goals. The SBDM team reviewed all available data to identify BES strengths and to prioritize BES areas of concern. Formal review includes data from the following:

The following data were used to verify the comprehensive needs assessment analysis:

- District goals
- AYP data
- PBMAS data
- Professional learning communities discussions
- Campus and/or district planning and decision making committee meeting discussions
- Local benchmark or common assessments results
- Number of students assigned to special programs, including their academic achievement, race/ethnicity, gender, etc.
- Attendance data
- Discipline records
- Student surveys and/or feedback
- Community and/or parent surveys and/or feedback
- Staff surveys and/or feedback
- State and/or federal planning requirements
- District committee meeting discussions
- Prior year(s) campus and/or district improvement plans
- Staff development evaluations, surveys, and/or needs assessment(s)
- The State of Texas Assessments of Academic Readiness (STAAR) results including STAAR (Accommodated), STAAR-M, and STAAR -Alt
- Texas English Language Proficiency Assessment System (TELPAS) results
- Special education population, including performance, discipline, attendance, and mobility
- Homeless population, including performance, discipline, attendance, and mobility
- At-Risk population, including performance, discipline, attendance and mobility
- ELL population, including performance, discipline, attendance and mobility
- Gifted population, including performance, discipline, attendance and mobility
- Class size data
- Retention rate of staff and students
- Years of experience of staff

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- Other additional data
- STAAR, STAAR Spanish, STAAR Modified, STAAR Alternate, and STAAR L testing requirements and results
- Gender, Race/Ethnicity data, including performance, discipline, attendance and mobility
- Dyslexic population, including performance, discipline, attendance and mobility

Campus Name: BOVINA ELEMENTARY SCHOOL

Date of Committee Approval: 09/08/2015

Board Approved: May

Long Range Goal # 1. BES will increase all students' academic performance to higher levels of achievement, elementary students will be nurtured but challenged to become life-long learners, while creating leaders to meet the obstacles of our ever changing global society. (Addresses NCLB Goals #1, 4, 5). BES will **continue to meet**. Annual Performance Objective: Improve overall STAAR Test performance levels from 2015 scores of Reading 69% to 75% in 2016, Math 56 to 75% in 2016, Writing 66% to 75% in 2016, and Science 33% to 50% in 2016, to met Standard in all 4 Indexes.

Identified Needs: Missed System Safeguards; gaps in student achievement; curriculum alignment needs; staff development needs; migrant student needs; LEP student needs; and special education student needs.

Initiatives: Strategies/ (steps)	Person Responsible	Begin Time	End Time	Resource	Formative Evaluation (Documentation/ Assessment)	Formative Evaluation Dates
Programs						
1.1 Continue program/services to address the needs of identified G/T students <ul style="list-style-type: none"> • Policy/procedures for parents • Screening / testing • Offer campus curriculum and Advanced classes • Training: * 30 hours initial training • *6 hours annual update 	Principal Staff:	8/14	05/16	ESC Reg. 16 Consultants 199 PIC 21 (GT Funds) will be used to provide staff development for teachers to earn the 30 hours of initial training and or updates.	Policy; document on file; List of identified students/PEIMS; Screening/testing records; PDAS/Training records for staff Benchmark Checks: <ul style="list-style-type: none"> • Number of identified students • Number by Gender/Diversity 	12/15, 5/16

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Initiatives: Strategies/ (steps)	Person Responsible	Begin Time	End Time	Resource	Formative Evaluation (Documentation/ Assessment)	Formative Evaluation Dates
					<ul style="list-style-type: none"> Percentage of Mastery on Benchmark Assessments Program Evaluation: Number of students referred for testing; All state assessments reports, certificates of training and PDAS.	
1.2 Continue services to identified Special Education students <ul style="list-style-type: none"> ARD's, annual and as needed Multilingual assessment Classroom modifications Assistive technology, if needed Implement RTI model. Use of IPADS for Special Education needs and struggling readers <ul style="list-style-type: none"> Continue with <ul style="list-style-type: none"> >Transitional Planning >Initial testing / placement >Least restrictive environment >Related services 	Diagnostician, classroom teacher, speech pathologist, intervention teacher, and principal.	08/14	5/16	ESC Region 16 SE Consultants and Parmer County Shared Services Arrangement Coop Director Diagnostician and Psychologist Special Ed Teachers and Staff (199-PIC 23) Special	Student Progress Reports; ARDs; Assessment Records; Student Records; Policies; Staff Development Records Benchmark Checks: <ul style="list-style-type: none"> Number of identified students Number by Gender/Diversity Percentage of Mastery on Benchmark Assessments Number of students using the ipads 	12/15, 5/16 12/15; 2/16 5/16

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Initiatives: Strategies/ (steps)	Person Responsible	Begin Time	End Time	Resource	Formative Evaluation (Documentation/ Assessment)	Formative Evaluation Dates
<p>>Annual evaluation/ follow-up</p> <ul style="list-style-type: none"> • Speech • Inclusion • Resource room • Self-Contained unit • OT/ PT • Content Mastery • STAAR M and STAAR ALT. • PPCD • OHI related services 				Education Funds, RTI funds, Parmer County Shared Service Arrangement	Program Evaluation: Surveys from parents. All state assessment mastery; ARD expectations met.	
<p>1.3 Provide services for identified ESL students</p> <ul style="list-style-type: none"> • Home Language Survey • Consultation with parents • Screening / testing <ul style="list-style-type: none"> Pre IPT, IPT, Pre ITP Spanish, IPT Spanish, IPT Early Literacy, IPT 1, ITBS levels 7-11. • LPAC (Language Proficiency Assessment Committee) <ul style="list-style-type: none"> ➤ Board Approved ➤ Trained • Translations • Follow-up (Exited Students) 	<p>Secretary</p> <p>ESL/Bi-Lingual Program Director, Principal, ESL Staff. and ESC staff</p> <p>LPAC committee</p> <p>ESL teacher</p> <p>3-5 Teachers, Principal</p>	8/14	5/16	ESC Reg. 16 Title III SSA (199-PIC 25)	<p>Student Lists; Surveys; Conference Records; LPAC Records; Assessment Records; Exited Students</p> <p>Benchmark Check:</p> <p>1) Number of identified students</p> <p>2) Percentage of Mastery on Benchmark Assessments</p> <p>Program Evaluation: All state and local</p>	<p>9/15; 5/16</p> <p>9/15</p> <p>2/16</p> <p>5/16</p>

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Initiatives: Strategies/ (steps)	Person Responsible	Begin Time	End Time	Resource	Formative Evaluation (Documentation/ Assessment)	Formative Evaluation Dates
<ul style="list-style-type: none"> • Small group instruction • Title 3 Summer School • ELPS standards implemented at all grade levels • All teachers will be trained in the TELPAS rater training • Grade 3-5 Teachers trained in SIOP method with coaching from ESC 16 staff • Teachers will attend the Title III Symposium 	<p>Region 16 personnel</p> <p>Principal and Teachers</p>	<p>1/15</p> <p>October 9-11, 2014</p> <p>7/28/15</p>	<p>2/15</p> <p>May 2015</p> <p>7/29/15</p>	<p>SIP and Title 1</p> <p>School Improvement Title 1</p>	<p>assessments reports</p> <p>Number Of Students Attending Summer School</p> <p>Certificate of completion</p> <p>Certification of completion and lesson plans</p> <p>Certificate of Completion</p>	<p>6/16</p> <p>11/20/2015</p>
<p>1.4 Work with the ESC Region 16 in the identification/recruitment of Migrant students in the schoolwide migrant program.</p> <ul style="list-style-type: none"> • Forms (English/Spanish) • Monitoring (Program & Retention) • Intervention Strategies • Stepping Stones • Identify students for priority for services 	<p>Principal Staff Migrant Coordinator-</p>	<p>8/14</p>	<p>05/14/16</p>	<p>Consultant ESC Reg. 16</p> <p>Title 1 Part C (211)</p> <p>Migrant</p>	<p>Student Records; Forms; Assessment Records; attendance records</p> <p>Benchmark Checks: 1) Percentage of Mastery on Benchmark Assessments 2) Number of students identified for priority</p>	<p>12/15; 2/16; 5/16,</p> <p>2/16</p> <p>9/15</p> <p>6/16</p>

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Initiatives: Strategies/ (steps)	Person Responsible	Begin Time	End Time	Resource	Formative Evaluation (Documentation/ Assessment)	Formative Evaluation Dates
<ul style="list-style-type: none"> Implement Reasoning Minds 					assessment reports Benchmarks and progress monitoring reports	Every three weeks beginning 10-15 and ending 5-16.
1.6 Provide programs/activities to serve identified At-Risk students Flexible grouping One-on-One Tutoring Computer Assisted Instruction Small Student/Teacher Ratio Counseling Services Direct Instruction Three Tier Model Intervention Head Sprout My Reading Coach FAST Math Intervention Edmark Orchard Study Island Implement Achieve 3000 Implement Istation and Think Through Math Implement Reasoning Minds	Principal Staff and Special Education Teachers, Computer Assistant Teachers and Computer Aide	8/14 9-15-2014 8/15	5/16 06-01- 2016	Local Funds Title I Funds Special Education funds Special Education	Student Identification Records; Tutoring Schedule; Assessment Records Benchmark Checks: Number of identified students Number by Gender/Diversity Percentage of Mastery on Benchmark Assessments Program Evaluation: All state Assessments Progress reports from the software Assessment Records; Tutorial Records Sign in sheets, Pre/post tests	12/15; 2/16; 5/16 Every three weeks until 05/16 Every three weeks until 5-30- 2016

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Initiatives: Strategies/ (steps)	Person Responsible	Begin Time	End Time	Resource	Formative Evaluation (Documentation/ Assessment)	Formative Evaluation Dates
<p>STAAR Master for reading and math for grades 3-5</p> <p>Supplemental Programs Summer School Extended Day Services</p>	<p>Teacher and Principal</p> <p>Principal, Teachers, Migrant coordinator Principal and Teachers</p>	<p>6/14</p> <p>12/14</p>	<p>8/16</p> <p>6/16</p> <p>05/16</p>	<p>Title 1</p> <p>LEP Summer School Funds Title 1 Funds SSIG</p>	<p>Assessment Records/Benchmark assessments</p> <p>Assessment Records; Sign in Sheets Pre/post tests</p>	<p>Each six weeks 11/15, 3/16</p>
<p>1.7 Reading / Writing:</p> <ul style="list-style-type: none"> • Provide background/ extension to the textbooks • Provide flexible group instruction of no more than four students for intensive reading instruction for identified students who are at-risk of reading difficulties • Articles for school newsletter • 6 Teachers will attend the 	<p>Principal Staff</p> <p>Principal Staff</p> <p>Principal</p>	<p>8/14</p> <p>6/15</p>	<p>05/16</p> <p>6/15</p>	<p>ESC Reg. 16 Consultants and Training Core Curriculum</p> <p>Local funds</p> <p>Title 1 Funds</p>	<p>Assessment Records; Tutorial Records</p> <p>Benchmark Checks 1) Percentage of mastery on benchmark assessments 2) Percentage of mastery on all state assessments 3) Percentage of skills developed on TPRI</p> <p>Certificate of</p>	<p>12/14, 1/16, 5/16</p> <p>6/2015</p>

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<p>Writing Academy</p> <ul style="list-style-type: none"> • Tutorials • Reading/Writing intervention class • Curriculum Guides will be developed per teacher for reading and writing • Writing Academy Camp for students • Continue to provide sustained research based staff development in differentiated instruction and higher order thinking strategies • Guided Reading Use and or Purchase additional supplementary materials such as: <ul style="list-style-type: none"> ➤ Saxon Phonics ➤ Study Island ➤ Accelerated Reading ➤ Class book sets ➤ STAAR practice reading and writing 	Staff				attendance	
	Intervention Teacher	8/14	6/16	Title 1 Local funds	Reading Records and informal assessments	Every two weeks
	Principal and Teachers	1/8/2015	1/8/2016	Title 1 Focus	Certificates of attendance	STAAR results
	Principal and teachers	8/14	8/16	Title 1, Focus, and SCE	Certificate of attendance	Walkthroughs, PDAS, STAAR results
	Principal and Staff	8/14	6/16	Special Ed funds Head Start		

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<p style="text-align: center;">material</p> <ul style="list-style-type: none"> ➤ Read Naturally ➤ Reading Coach ➤ Weekly Reader ➤ Orchard ➤ Reading Eggs <ul style="list-style-type: none"> ➤ Istation ➤ Leveled Readers 						

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Curriculum/Instruction						
<u>1.8 Math</u> <ul style="list-style-type: none"> • Provide background/extension to the textbooks • Use of manipulatives to enhance retentions of skills • Purchase STAAR practice materials • Continue to use TEKS Math boards • Tutorials • Benchmark testing • Use Study Island and Think Through Math for reinforcement of the lessons, benchmarking, and progress monitoring. • Curriculum Guides will be developed per teacher for math. • Continue Using Reasoning Minds 	Principal Staff	8/14	05/16	ESC Reg. 16 Consultants and Training Core Curriculum Local Funds Title 1 SCE funds	Assessment Records; Tutorial Records Benchmark Checks 1) Percentage of mastery on benchmark assessments Formative: All state assessments Weekly reports from Think Through Math and Study Island	11/14, 1/15, 3/15 5/15, 11/15, 1/16, 3/16, 5/16 Weekly 9-14, 5-15 This is a self paced program and assessments reports will be generated as assessments are
		08/2014	05/2016	Local Funds (for substitutes for Staff Development)	Weekly reports from Reasoning Minds program	

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<p>Implement Supplemental Instruction</p> <p>Add a math recovery program and teacher and provide Math Recovery training for all teachers.</p>	<p>Principal and Teachers</p> <p>Superintendent and Principal</p>	<p>12/2014</p> <p>06/15</p>	<p>05/2016</p> <p>06/18</p>	<p>Title 1</p> <p>Focus and Title 1</p>	<p>Progress monitoring assessments, benchmark assessments, sign in sheets for attendance.</p> <p>Progress monitoring assessments, benchmark assessments, certificate of attendance of the training.</p>	<p>completed by individual students.</p>
<p>1.9 Social Studies:</p> <ul style="list-style-type: none"> • Provide background/ extension to the textbooks • Purchase Weekly Reader to use for current events. • Tutorials • Purchase of Guided Reading books 	<p>Principal Staff</p>	<p>8/14</p> <p>1/15</p>	<p>05/16</p> <p>1/15</p>	<p>ESC Reg. 16 Consultants and Training Core Curriculum</p> <p>Title 1 Focus</p>	<p>Assessment Records; Tutorial Records</p> <p>Benchmark Checks</p> <p>1) Percentage of mastery on benchmark assessments</p>	<p>9/14, 5/15</p>
<p>1.10 Science: Science:</p>	<p>Principal Staff</p>	<p>8/14</p>	<p>05/15</p>		<p>Assessment Records; Tutorial Records</p>	<p>9/14, 12/14, 5/15 9/14, 12/14, 5/15</p>

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Initiatives: Strategies/ (steps)	Person Responsible	Begin Time	End Time	Resource	Formative Evaluation (Documentation/ Assessment)	Formative Evaluation Dates
<ul style="list-style-type: none"> • Provide background/ extension to the textbooks • Application and lab activities, projects and student products • Purchase consumable materials for lab activities • Partner with Middle school/High School students for lab experiments • Tutorials • Field trips • Continue to use STAAR practice materials for benchmarking and progress monitoring • Continue to use science related library books and videos • Teachers will attend the Steve Spangler Science in the Rockies 	Teachers and Principal	July 7, 2015	July 9, 2015	School Improvement Grant Title 1	Benchmark Checks 1) Percentage of mastery on benchmark assessments Taking field trips STAAR assessment results, benchmark results, and progress monitoring results	11/20/2015, 03/10/2016
Mastery Activities						

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Initiatives: Strategies/ (steps)	Person Responsible	Begin Time	End Time	Resource	Formative Evaluation (Documentation/ Assessment)	Formative Evaluation Dates
<p>1.11 Continue to provide opportunities for students not mastering required objectives to acquire needed skills:</p> <ul style="list-style-type: none"> • Tutorials • Summer School • Small group instruction • Content Mastery • Reading/Math Interventions • Tier 2 and 3 Intervention • Use of Study Island • Orchard • Achieve 3000 • Think Through Math • Istation • Reading Eggs 	Principal Staff	8/14	5/16	Local Funds LEP Summer School Funds Special Education funds	Tutorial Records Summer School Records Intervention records Benchmark Checks: 1) Percentage of mastery on benchmark assessments and all state assessments Weekly reports from computer programs Lesson plans	9/14, 11/14, 01/15, 2/15; 5/15 9/14, 11/14, 01/15, 2/15; 5/15
<p>Rock Climbing Wall: to improve memory, boost creativity, decrease symptoms of ADHD, team building, problem solving, and motivation.</p>	Principal, PE teacher, teachers	8/15	8/16	Title 1	Benchmark Checks: 1) Percentage of mastery on benchmark assessments and all state assessments Lesson plans Weekly reports from computer programs	

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					Lesson plans	

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1.14 Designation and implementation of policies and practices ensuring all special populations of students will meet state proficiency levels by 2016.	Principal, Sp.Ed staff, Coop Director	8/14	5/16	Sp.Ed SSA	Benchmark Checks: Student Records; Assessment Records Student modification plans and programs Formative: All state assessment records Annual ARDS	9/15, 12/15, 2/16, 5/16 9/14, 12/14, 2/15, 5/15
Staff Development						
1.15 Provide appropriate research based staff development to meet the needs of all staff such as: <ul style="list-style-type: none">• At-risk Prevention/Intervention• Classroom Mngt.• Conflict Resolution/Bullying• Safe Schools• Technology• SBDM/Curriculum	Principal Staff Sp.Ed director	8/14	8/16	ESC Reg. 16 Consultants Core Curriculum SCE Funds Title I Funds Local Funds	Calendar; Agendas; Sign-in Sheets Core Content Areas of Needed School Improvement Certificate of completion/attendance	8/14-8/16

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Initiatives: Strategies/ (steps)	Person Responsible	Begin Time	End Time	Resource	Formative Evaluation (Documentation/ Assessment)	Formative Evaluation Dates
<ul style="list-style-type: none"> • Differentiated Instruction • Literacy Conference • STAAR workshops in all areas • Conferencing with Parents • Confidentiality Training • RTI Model • CPI Training • TELPAS • ELPS • Importance of Parent Involvement • Content Coaching • Guided Reading • Reasoning Minds • Crisis Intervention 						
Technology Uses						
1.14 Continue to expand the use of technology for instruction and educational management E-mail/Internet Access/Web Promethean Interactive boards Study Island TPRI testing	Principal Technology Coordinator Staff Superintendent	6/14	06/16	ESC Reg. 16 Consultants Local Funds	Technology Records; Assessment Records; Tutorial Sign-in Sheets; Teacher Lesson Plans with Technology Use Documented	6/16

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Attendance Grades Teach Technology TEKS in the classroom/computer lab				Title (199-PIC 411)	Teacher lesson plans, assessment reports, state assessments	
Transitions						
1.15 Continue activities to transition students successfully through the educational process <ul style="list-style-type: none"> • From PK age and each grade level to Middle School Campus • Core Instruction 	Principal Staff	5/15 5/15	5/16 5/16	Local Funds Head Start	Teacher and student survey Student reactions at the beginning of the next school year.	5/16 5/16
Clubs/Extra-Curricular Activities					Formative	
1.16 Provide opportunities for students to join clubs and organizations for student involvement and leadership development and exercise <ul style="list-style-type: none"> • Community sports leagues • Boy and Girl Scouts • 4-H 	Principal Staff Leader of the Local Boy and Girls Scouts Parmer County Extension Agent	8/14 9/14	5/16 5/16	Scout Leaders Local Funds Community Sport Coaches Texas AgriLife Extension	Clubs; Organizations; Record of Activities Sign in sheets Membership in clubs Membership in the club	5/16 5/15 Twice a month
Support Systems						

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1.17 Utilize support / technical assistance from sources listed below: <ul style="list-style-type: none"> • School Support Team • Region 16 Service Center • CRCG • Catholic Family Services • Plainview Rehabilitation Center • Rural Children’s Initiative 	Principal Staff	8/14	05/16	ESC Reg. 16 Consultants Special Education SSA Whiteacker Youth Center	Agendas, Sign-in Sheets; Contact Records; Activity notes, Phone Logs Number of students receiving services from outside agencies	5/16
Communications						
1.18 Continue multiple approaches to improve communication on the campus and within the community. <ul style="list-style-type: none"> • Notes home • Positive Phone Calls • Teacher/Parent Conferences • Staff Planning Session • Student/ Teacher Conferences • Monthly Newsletter • Web Page • Newspaper • Open House 	Principal Staff	8/14	5/16	Local funds	Phone Log; Student Files; Progress Reports; Parental Involvement; Newsletter; Sign In sheets Benchmark Checks 1) Percentage of Parental Involvement Number of families	12/15; 5/16

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<ul style="list-style-type: none"> • Daily take home folders • LED sign • E-mail • Parent portal • Family Reading and Math Nights 					attending the family night, signed folders, number of families using the website and the parent portal. Information will be gathered through a parent survey.	
Staff Issues/Personnel						
1.19 Develop a plan and a timeline to add the following needs. <ul style="list-style-type: none"> • Highly Qualified Core Teachers • Additional Certifications added to teachers' licenses • Recruit and maintain highly qualified teachers and paraprofessionals. • Provide sustained research based staff development 	Principal Staff	6/15	08/16	Local Universities Job Fairs Region 16 Personnel, Title I, II part A, and III funds	Interview Records, Staff Roster, Staff Scholarships Approved, Sign in sheets, Newspaper advertisements, Certificates of training, Teacher Licenses, website advertising	08/16
1.20 Develop a plan and a timeline to attract/maintain highly qualified staff.	Principal Staff	8/14	8/16	Title 1 Funds Advertising	Staff Roster with certifications	8/16

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Initiatives: Strategies/ (steps)	Person Responsible	Begin Time	End Time	Resource	Formative Evaluation (Documentation/ Assessment)	Formative Evaluation Dates
<ul style="list-style-type: none"> • Hire Highly Qualified Core Teachers • Additional Certifications added to teachers' licenses • Recruit and maintain highly qualified teachers • Provide sustained research based staff development 						
Planning Opportunities						
1.2 1 Provide various opportunities for the staff and others to be involved in planning for campus improvements <ul style="list-style-type: none"> • SBDM committees • Staff Meetings • Curriculum Planning • Grade Level Meeting • Classroom Teacher's Association • Comprehensive Needs Assessment committees 	Principal Staff	8/14	05/16	Local funds	Meetings; Agendas; Sign-in Sheets, Meeting Minutes Records	12/14; 5/16
Planning Evaluation						
1.22 Disseminate a survey to evaluate the campus planning process	Principal Staff	8/14	05/16	ESC Reg. 16 Consultants	Surveys, Summary of Each Category of Surveys Completed and	5/16

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<ul style="list-style-type: none"> • Student Survey • Staff Survey • Parent/ Community Survey • SBDM • Summary Evaluation 					Returned	
Attendance						
1.23 Continue strategies/activities to assure high student attendance <ul style="list-style-type: none"> • Phone Calls • Counseling • Conferences • Awards for Attendance • Letters to parents 	Principal Staff	8/14	05/16	Counselor Local Funds	Phone Logs; Counseling Records; Conference Records; Award Certificates	5/16
Recognition						
1.24 Continue multiple opportunities to recognize student success <ul style="list-style-type: none"> • Student of the Month • Awards assembly • Reading Goal awards • Class rewards • Newsletter • Newspaper 	Principal Staff	8/14	05/16	Local funds	Award Certificates, Newspaper Articles,	5/16

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<ul style="list-style-type: none"> • Attendance awards • Honor Roll • Six Weeks Rewards/fieldtrips 						
Major Campus Documents						
1.25 Disseminate all major campus documents in English and Spanish and provide an interpreter, as needed.	Principal Staff	8/14	05/16	Region 16 Migrant/ESL Consultants Local Funds	Major Documents in two languages (if applicable)	05/16
Federal/State Requirements						
1.26 Ensure compliance with the requirements of Title IX (Sexual Discrimination) <ul style="list-style-type: none"> • Posted Notice • Student/ Staff Handbooks • Annual Training in Law 	Principal Staff	8/14	05/16	Region 16 Consultants	Notices; Handbooks	05/16

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1.27 Ensure compliance with the requirements of Title VI (Civil Rights/ Equal Opportunity) <ul style="list-style-type: none"> • Posted Notice • Application Form • Student/Staff Handbooks • Section 504 Programming 	Principal Staff	8/14	05/16	Region 16 Consultants	Notices; Applications; Handbooks Summative: <ul style="list-style-type: none"> • All state assessment records • Fiscal and campus program records 	05/16

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Campus Name: BOVINA ELEMENTARY SCHOOL

Date of Committee Approval: 09-10-14

Long Range Goal # 2: All parents, community members, and educators associated with Bovina Elementary School will be active partners in the educating of our students.

(TEC 4.001 (b) Objective)

Annual Performance Objective: In 2014-2015, parent / community involvement will increase by 15%.

Identified Needs: Gaps in student achievement; communication; increased community support/involvement; business partnerships

PARENTAL INVOLVEMENT:	2011-2012	12-13	13-14	14-15	15-16
Attended Parent / Teacher Conferences	800	810	921	1013	
Attended parent training/ information sessions	15	20	23	48	
Served as a Campus Volunteer	5	7	10	12	
Returned Parent Surveys	136	150	160	127	

Initiatives: Strategies/ (steps)	Person Responsible	Begin Time	End Time	Resource	Formative Evaluation (Documentation/ Assessment)	Formative Evaluation Dates
Communication						
2.1 Continue numerous approaches to assure open communication (Desired increased performance) between the school, home and community	Principal Faculty	8/14	5/16	ESC Region 16 Consultants	Website; Progress Reports; Report Cards; Surveys; Phone Logs; Newspaper Postings, Newsletters, contact logs, sign in sheets	
<ul style="list-style-type: none"> • Web Page • Local Newspaper • Parent/Teacher Conferences • Notes home • Phone Calls • Grade Level parent meetings • Monthly Newsletter • Texas Public Schools Week 				Local Newspapers	Benchmark Checks:	12/14; 5/16
				Monthly Newsletter	1) Number of hits on web page 2) Number of documented phone calls	12/14; 5/16
				Extension Agency	3) Number of returned, signed notes home 4) Number of parents attending meetings	12/14; 5/16
					5) Monthly newsletter 6) Number of parents attending	12/14; 5/16

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Initiatives: Strategies/ (steps)	Person Responsible	Begin Time	End Time	Resource	Formative Evaluation (Documentation/ Assessment)	Formative Evaluation Dates
<ul style="list-style-type: none"> Parent Nights 					family night activities.	
Article I. Teacher /Parent Conferences						
2.2 Conduct teacher/parent conferences as needed or upon request. <ul style="list-style-type: none"> Two early release dates to hand out report cards and talk to parents 	Classroom Teachers Principal	8/14	5/16	Region 16 Consultants	Conference Records; Sign-in Sheets, report cards	5/16 10/12/2014 02/27/2015
		10/10/14 2/27/15 10/9/15	10/10/14 02/27/15 02/12/16			
Article II. Involvement Opportunities						
2.3 Continue opportunities for parents and community members to be actively involved in the programs of the school <ul style="list-style-type: none"> Mentors (Teachers & Students) Campus Volunteers Tutors Visiting Teachers/lecturers Speakers Interns Family Math and Reading Nights Campus Improvement Team LPAC PAC 	Principal Staff	8/14	5/16	Region 16 Consultants Bi-Lingual/ESL Director District Counselor	Letters; Training Agendas; Support Group Agendas; Sign-in Sheets Article III. Benchmark Checks: 1) # of participants attending training class 2) # of students receiving tutor services 3) # of speakers 4) Number of parents attending family night activities 5) # of parents attending the Science Fair 6) Parents serving on LPAC committee 7) # of parents who are members of the PAC	12/14; 5/16
Article IV. Training/ Information Sessions						
2.4 Provide numerous	Principal	8/14	5/16	Region 16	Agendas: Sign-in Sheets	

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Initiatives: Strategies/ (steps)	Person Responsible	Begin Time	End Time	Resource	Formative Evaluation (Documentation/ Assessment)	Formative Evaluation Dates
<p>opportunities for sharing information or training with parents</p> <ul style="list-style-type: none"> • Parent Night • Mentor Training • Head Start Policy Council • Migrant Conference • Grade Level parent meetings • Ridgelea- Meet the Teacher • Building Bridges 	<p>Staff Head Start Staff Coordinator Grade level teachers Ridgelea Teachers</p> <p>Technology Director Migrant Coordinator</p>			<p>Consultant</p> <p>Head Start</p>	<p>Article V. Benchmark</p> <p>Checks:</p> <p>1) # of parents attending Parent Night Activity</p> <p>2) # of parents attending the Policy council meetings</p> <p>3) # of parents attending the Migrant Conference</p> <p>4) # of parents attending Open House</p>	<p>5/16</p>
<p>Article VI. Special Campus Projects</p>					<p>Article VII.</p>	
<p>2.5 Provide numerous campus projects / activities to encourage parent and community involvement such as:</p> <ul style="list-style-type: none"> • Extended day and yearly opportunities for involvement in activities • Christmas and Spring Band Concerts • Open House • Kindergarten Graduation • Transition Day • Track and Field Day • Reading Month • Building Bridges • Holiday parties • Early Release for parent conference • Family Fiesta Night • Family Ice Cream Social 	<p>Principal Staff</p>	<p>8/14</p>	<p>5/16</p>	<p>ESC Region 16 Consultants</p> <p>Local Funds</p> <p>Migrant Funds</p> <p>Activity funds</p> <p>Activity funds</p>	<p>Article VIII. Benchmark</p> <p>Checks</p> <p>1) # of parents attending the various activities</p> <ul style="list-style-type: none"> • Sign in sheets 	<p>10/14- 5/16</p>

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Initiatives: Strategies/ (steps)	Person Responsible	Begin Time	End Time	Resource	Formative Evaluation (Documentation/ Assessment)	Formative Evaluation Dates
<ul style="list-style-type: none"> Family Reading and Math Nights 						
Article IX. Planning Opportunities						
2.6 Provide opportunities for parents and community members to be involved in the planning process <ul style="list-style-type: none"> Parent Involvement Policy Title 1 School/Parent Compact SBDM Committees Head Start Policy Council 	Principal Faculty	8/14	5/16	Region 16 Consultants Head Start	Policies, Compact, Agendas, Sign-In sheets,	10/14-5/16
	Principal Staff	8/14	5/16	Region 16 Consultants	sign in sheets, agendas	12/14-5/16
Section IX.1 Partnerships						
2.7 Continue / expand partnerships with local businesses and organizations <ul style="list-style-type: none"> City Council Newspaper Cargill Corporation Lion's Club City of Bovina Volunteer Fire Department Lowe's Grocery store Chamber of Commerce Sweet Bran Fast Stop 	Principal Staff	8/14	5/16	Regional Organizations and Local Agencies	Membership Records; Agreements; in-kind donations; Agendas; Sign-in sheets; calendar; Press & News Releases; Press Conferences; TCA fact sheet and brochures Article X. Benchmark Check 1) # of Chamber meetings attended 2) # of articles in newspaper 3) # of staff members in the Lion's club	12/14; 5/16
Article XI. Rights and Responsibilities						
2.8 Ensure that parents and students are informed of their rights and responsibilities <ul style="list-style-type: none"> Student Handbook 	Principal Staff	8/15	9/15	Region 16 Consultants	Handbook; Policies; Compact; Code of Conduct	9/15

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Initiatives: Strategies/ (steps)	Person Responsible	Begin Time	End Time	Resource	Formative Evaluation (Documentation/ Assessment)	Formative Evaluation Dates
<ul style="list-style-type: none"> • Parental Involvement Policy • Title 1 School/Parent Compact • G/T Policy and Procedures • Special Education Rights • Student Code-of-Conduct • Health and Wellness Policy 						
Article XII. Surveys						
2.9 Disseminate surveys to collect information /input for planning and school improvement	Principal Staff	5/16	5/16	Region 16 Consultants	Article XIII. Survey Summaries, Identified Needs, Identified Strengths Summative Evaluation: <ul style="list-style-type: none"> • Parental Involvement Records • Survey Information • STAAR Scores • AEIS/PEIMS Report • Comprehensive Needs Assessment Results 	5/16

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Campus Name: BOVINA ELEMENTARY SCHOOL

Date of Committee Approval: 09-09-2014

Long Range Goal # 3: Bovina Elementary will have a safe, orderly environment that promotes successful student learning. (NCLB Goal #4)

Annual Performance Objective: 2014-2015, a safe, orderly environment at Bovina Elementary School will be evident by gains in student achievement as indicated in Goal 1 and with a 25% reduction in the total number of student discipline reports .

Identified Needs: Gaps in student achievement; school safety; discipline; a more positive climate; adequate technology availability for all students and staff

Safe/Drug-Free Schools and Communities Data / Goals	2009-2010	2010-2011	2011-2012	2012-2014
Violation of Code of Conduct	67	42	29	22
Number of incidents related to drugs, alcohol, or tobacco	0	0	0	0
Number of assaults on adults	0	0	0	0
Number of assaults on students	0	0	0	0
Number of weapons (firearms, knives) on campus	0	0	0	0
Number of office referrals for misbehavior	67	42	29	22

Initiatives: Strategies/ (steps)	Person Responsible	Begin Time	End Time	Resource	Formative Evaluation (Documentation/ Assessment)	Formative Evaluation Dates
Article XIV. Discipline Management						
3.1 Revise/improve the campus: • Discipline Plan	Principal Staff	8/14	5/16	Region 16 ESC; Licensed Counselor Local Funds	Campus Discipline Plan; Code of Conduct; Student Handbook; Signed Acceptance Forms Article XV. Benchmark Checks 1) Number of Signed Acceptance Forms	10/14, 10/15, 10/16
Provide training on discipline of students (Moving Beyond the “One Size Fits All”) • Student Code of Conduct • Student Handbook • Orientation • Counseling	Principal and staff	7/15	7/16	Title 1	Certificate of Attendance, discipline records of students	Every six weeks

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Initiatives: Strategies/ (steps)	Person Responsible	Begin Time	End Time	Resource	Formative Evaluation (Documentation/ Assessment)	Formative Evaluation Dates
<ul style="list-style-type: none"> • Detention 						
Crisis Mngt./Violence Prevention/Intervention						
3.2 Identify/maintain <ul style="list-style-type: none"> • Crisis Response Team • Crisis Management/ Response Plan • Bullying Prevention and Intervention Strategies • Orientation/Practice Drills • CPI training for CRT 	Principal Staff	8/14	5/16	ESC Reg. 16 Consultants Videos, Video Conferencing	Roster of Crisis Response Team; Meeting Agendas/Sign-in Sheets; Crisis Plan; Agendas of Drills Benchmark Check: 1) Number of Practice Drills 2) Number of Crisis Incidents Certificate of Attendance	12/14-5/16
Article XVI. Facilities						
3.3 Update the Emergency Operations Plan to ensure the building is secure <ul style="list-style-type: none"> • Technology Uses • Library/Media area • Office Space • Classrooms • Surveillance cameras • Outside doors to remain locked with a buzz in entrance for parents 	Principal Staff	8/14	5/16	Security Companies	Maintenance Records; Blueprint; Floor Plans; Final Plans	5/16
Article XVII. Technology					Article XVIII.	
3.4 Continue the expansion/ purchasing/ networking of campus technology in order to meet current needs by following the district technology plan and developing timeline to do the	Principal Staff Superintenden	8/14	8/16	E-rate Region 16	Technology Records; Grants; Budget Records STAR Chart results	8/16

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Initiatives: Strategies/ (steps)	Person Responsible	Begin Time	End Time	Resource	Formative Evaluation (Documentation/ Assessment)	Formative Evaluation Dates
following: <ul style="list-style-type: none"> • Internet Access • E-Mail • Distance Learning • Technology Grants • Campus Security cameras • Wireless Internet • Up-grade computers/software • Promethean boards • Mobile ITV labs • Internet filtering 	t Principal Staff Technology Director Region 16 and Technology Director				Training sign in sheets, check out record of teacher use.	
Article XIX. Surveys						
3.6 Continue to administer surveys regarding facility and safe environment <ul style="list-style-type: none"> • Student • Teacher/Staff • Parent/Community 	Principal Staff	8/14	5/16	Region 16 Consultants	Surveys, Survey Summaries	5/16
Safety Issues						
3.11 Ensure student safety by contacting parents when a child is absent/sick <ul style="list-style-type: none"> • First Aid Training for Staff • AED training for all staff 	Principal Staff Nurse Secretary	9/14	5/16	ESC Region 16 Consultants Local Health Dept. Local EMT Local funds	Training Rosters; Phone Logs	5/16
Article XX. Safe/Drug-Free Schools and Communities Activities					Article XXI.	
3. 14 Continue SDFSC activities on	Principal	8/14	5/16	ESC Region 16	Rosters; Agendas; Sign-in Sheets	5/16

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Initiatives: Strategies/ (steps)	Person Responsible	Begin Time	End Time	Resource	Formative Evaluation (Documentation/ Assessment)	Formative Evaluation Dates
campus <ul style="list-style-type: none"> • Guest Speakers • Red Ribbon Week • Drug/Gang Awareness • Community Involvement • Character Counts • Bully Prevention/Intervention Program • Tobacco Use 	Staff Nurse County Extension Agent	August 2014	May 2016		Article XXII. Benchmark Checks: 1) # of guest speakers 2) # of drug prevention/awareness activities throughout the year Program Evaluation : SDFSC Annual Evaluation	
Health and Fitness <ul style="list-style-type: none"> • Continue with SHAC committee • Continue using the Fitness Gram • 45 minute Physical education class daily 	Nurse PE teacher PE teacher and Principal	August 2014 August 2014 August 2014	May 2016 May 2016 May 2016	Parents, cafeteria manager, students, county extension agent Technology director Title 1 and local funds	Sign in sheets Fitness Gram reports Master schedule and teacher schedule	