

**BOVINA INDEPENDENT SCHOOL DISTRICT
SUPPORT PERSONNEL APPLICATION**

*An Equal Opportunity Employer**

| | | | |
|-----------------------------|--|-----------------------------|----------------------------|
| Date of application _____ | | | |
| Personal Data | Name _____ <i>Last First Middle initial</i> | | |
| | Current address _____ <i>Street/Box City State ZIP Code</i> | | |
| | Other address where you may be reached _____ | | |
| | Home phone _____ Cell phone _____ Other phone _____ | | |
| | Other name that may appear on records _____ | | |
| | Social Security Number _____ <i>(Used for certification, reference, and criminal history record checks)</i> | | |
| Position Data | List the position(s) for which you are applying _____ | | |
| | Type of employment: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Summer only | | |
| | Date you can begin work _____ | | |
| | Have you been employed by Bovina ISD in the past? <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| | If you answered yes, provide dates of employment _____ | | |
| Special Skills | List specific skills, software proficiency, and any machines or equipment you can operate. Include number of years of experience. | | |
| | 1. _____ | 4. _____ | |
| | 2. _____ | 5. _____ | |
| | 3. _____ | 6. _____ | |
| | Please provide a complete list of all positions you have held in the past 10 years. List the most recent first. Attach additional sheets if necessary (bus driver applicants, see addendum). Attach résumé if available. | | |
| | Work Experience | Employer name and location | Employer name and location |
| Position/title held | | Position/title held | |
| Dates employed | | Dates employed | |
| Supervisor's name and phone | | Supervisor's name and phone | |
| Reason for leaving | | Reason for leaving | |

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| | Position/title held | | Position/title held | | |
| | Dates employed | | Dates employed | | |
| | Supervisor's name and phone | | Supervisor's name and phone | | |
| | Reason for leaving | | Reason for leaving | | |
| References | Please list references the district can contact regarding your work history. | | | | |
| | Full name of reference | School district/ firm name | Mailing address | Position/title | Area code/ phone number |
| | | | | | |
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| | | | | | |
| Education/Training | List the highest level of education attained: _____ | | | | |
| | Licenses and certificates granted _____ | | | | |
| | _____ | | | | |
| | Name and location of schools attended | Course of study and major/minor | Diploma, degree, certificate, or license granted | | Year graduated <i>(College only)</i> |
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| General Information | <p>Do you have a relative who serves on the Board of Education or is an employee of Bovina ISD?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide the relative's name and relationship: _____</p> <p>_____</p> <p>Have you ever been convicted of, pled guilty or no contest (nolo contendere) to, or received probation, suspension, or deferred adjudication for a felony or any offense involving moral turpitude (including, but not limited to, theft, rape, murder, swindling, and indecency with a minor)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please state where, when, and the nature of the offense _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>(A felony conviction is not an automatic bar to employment. The district will consider the nature, date, and relationship between the offense and the position for which you are applying.)</p> |
| Verification | <p>I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.</p> <p>I authorize the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from liability for any damage that may result from furnishing the same to you.</p> <p>I understand that the district is required by Texas Education Code to review criminal history of applicants.</p> <p style="text-align: center;">_____ Signature</p> <p style="text-align: center;">_____ Date</p> <p>This application becomes the property of the district. The district reserves the right to accept or reject it. This application shall be considered active for 6 months. If you have not received a response during this time period, you may reapply or reactivate your application.</p> |

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**Applicants for all positions are considered without regard to race, color, sex (including pregnancy), national origin, religion, age, disability, genetic information, veteran or military status, or any other legally protected status.*

The district Title IX Coordinator is Denise Anderson, Superintendent Bovina ISD

PO Box 70

Bovina Texas 79009

Phone 806-251-1336